Badbury Park Class Teacher SEND Graduated Response Flow Chart

Class teacher speaks to SENDco

Initial concerns identified by class teacher
Class Teacher attends SENDco drop in, FQT techniques discussed, provision checklist checked from BK Graduated Response, for EY Gradual steps or EY provision checklist Core Standards

Observations and notes by SENDco

Informal SENDco observations during times of concern, structured and/or unstructured times
Teacher and SENDco meet to discuss strategies

Recorded on plans and Cpoms (if behaviour needs)

If concerns remain or increase

Structured conversation with parents

Meeting with parents around initial concerns. (SENDco to support if necessary)

Take notes as a **structured conversation** and joint planning around strategies to be put in place. Teacher to implement.
Review after 6 weeks

If concerns remain or increase

Meeting with Parents-SEND register

Meeting with parents around progress or if concerns remain or increase SENDco to support
Decision to be made to place on the **SEND register**, identification of need and letter sent as follow up. **3 meetings per year**
Learning plan written by class teacher with SENDco support

If concerns remain or increase

Wider Professional involvement

There maybe a need for outside referrals for support or advice **Early Help Assessment and Plan**
For example BP Educational Psychologist or EYQIT team

If concerns remain or increase

EHCP referral put in to Swindon Borough Council

An EHCP can be applied for with detailed evidence of a robust Graduated Response

Badbury Park Primary